**FOULNESS ISLAND PARISH COUNCIL**

**NOTICE IS HEREBY GIVEN** that the next meeting of the Foulness Island Parish Council will take place on Wednesday 8th July, 2020 commencing at 7.00 pm.

This will be a virtual meeting and dial in details can be obtained from the Clerk who can be contacted by e-mail at foulnessparishcouncil@gmail.com.

This meeting will be open to the press and members of the public.

**ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: Date: 1st July 2020

John Watson.

Clerk to the Foulness Island Parish Council.

**AGENDA**

1. **The Chair to declare the meeting open.**
2. **To receive notification from any persons present of intent to record the meeting.**
3. **To receive apologies for absence.**
4. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
5. **To sign as a correct record the minutes of the Full Council meeting held on 13th May, 2020** *(minutes to be circulated).*
6. **To receive a report from the District and County Councillors for the area on any matters of interest.**
7. **Financial Matters**
8. To approve
9. Bank Reconciliation as at 30th June 2020 *(copy to be circulated)*
10. Accounts for the quarter to 30th June 2020 *(copy to be circulated)*
11. To ratify
12. Payments made since last meeting and previously agreed by e-mail *(schedule to be circulated).*
13. To approve
14. Payment requests for June/July 2020 *(schedule to be circulated).*
15. Receipts for June/July 2020 *(schedule to be circulated).*
16. **Annual Internal Audit Report**
17. To note and approve the Annual Internal Audit Report 2019/20 in the Annual Return (Annual Governance and Accountability Return 2019/20 (Page 4). *(Copy to be circulated).*
18. To note and approve, if agreed, the Internal Audit Report from Auditing Solutions Ltd for the 2019/2020 financial year *(copy to be circulated).*
19. **Appointment of Internal Auditor**
20. To discuss and agree the appointment of an Internal Auditor for the financial year 2020/2021.
21. **Annual External Audit Report**
22. To note the acknowledgment from PKF Littlejohn regarding the 2019/2020 Certificate of Exemption.

1. **Ditches/Septic Tanks.**
2. To discuss the ongoing problem regarding the ditches on the Island and the problem with septic tanks and to agree the action to be taken.
3. **Google Maps**
4. To discuss the complaint received from a parishioner regarding the directions issued by Google Maps re accessing the Island and to decide any action to be taken *(copy e-mail to be circulated).*
5. **Clerk’s Report**
6. To receive a report from the Clerk about any outstanding matters and to take action as required, to include
7. Telephone Boxes
8. **The meeting will stand adjourned to permit Parishioners of Foulness Island to address the Council.**
9. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**

Issued 1st July 2020